

# Catering Request Form

Logansport Community School Corporation  
 Food & Nutrition Services: (574) 722-2911 ext. 10150  
 2829 George Street · Logansport, IN 46947



**Complete form and e-mail to Food and Nutrition Department at [hamiltonl@lsc.k12.in.us](mailto:hamiltonl@lsc.k12.in.us)**

*All catering requests require a minimum two week notice. Notify of cancellations within 2-3 business days.*

Date of event:		Choose one: <input type="checkbox"/> Delivery <input type="checkbox"/> Pick up
Name of event:	Number of guests attending:	Delivery or pick-up time:
Contact person:	Phone number:	Delivery location:
Person to receive bill:		Additional requests:
Billing address:		How will payment be made? <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge to Account

**Select Items Desired:**

**Continental Breakfast:**  Bagels     Muffins     Sour Cream Coffee Cake     Cinnamon Rolls     Assortment (+\$.40)

**Sour Cream Coffee Cake:**  Full Sheet (50 servings)     Half Sheet (25 servings)     Quarter Sheet (12 servings)

**Boxed Lunch (\$6.50) Choose one sandwich selection:**

Turkey Bacon Wrap     Turkey & Ham Wrap     Chicken Fajita Wrap     Southwestern Chicken Wrap     Turkey     Ham  
 Roast Beef     Turkey & Ham Combo     Chicken Salad on Croissant Roll

**Soup and Sandwiches (choose one of each) \$7.50:**

**Sandwich:**  BBQ Sandwiches     Chicken Salad on Croissant     Ham     Turkey     Roast Beef     Silver Dollar Ham & Turkey  
**Soup:**  Chicken Tortilla     Potato & Bacon     Cream of Broccoli     Fire Roasted Vegetable     Hearty Chili

**Soup and Salad Dinner (choose one of each) \$7.50:**

**Salad:**  Caesar Salad     Garden Salad     Oriental Chicken Salad     Fried Chicken Salad     Potato Salad  
**Soup:**  Chicken Tortilla     Potato & Bacon     Cream of Broccoli     Fire Roasted Vegetable     Hearty Chili

**Build-a-Buffer (choose one entrée, two sides, and one dessert) \$10.00:**

**Entrée (Choose 1):**  Lasagna     Spaghetti     Chicken and Noodles     Dijon Baked Chicken     Oven Fried Chicken     Barbeque Sandwiches     Honey Baked Ham     Baked Potato Bar     Additional Entrée Option (+\$2.50): \_\_\_\_\_

**Side (Choose 2):**  Rosemary Red Potatoes     Buttered Corn     Steamed Broccoli     Seasoned Green Beans     Tossed Salad  
 Mashed Potatoes     Baked Potato     Homestyle Macaroni & Cheese     Additional Side Option (+\$1.50): \_\_\_\_\_

**Dessert (Choose 1):**  Cookies     Iced Sheet Cake     Brownies     Fruit Tray     Fruit Cobbler     Sherbet  
 Additional Dessert Option (+\$1.00): \_\_\_\_\_

**Party Platters:**

**Fruit Tray:**  Large (serves approximately 50)     Medium (serves approximately 35)     Small (serves approximately 25)  
**Vegetable Tray:**  Large (serves approximately 50)     Medium (serves approximately 35)     Small (serves approximately 25)

**Desserts:**

**After School Fresh Baked Cookie Tray:**  Sugar     Chocolate Chip     M&M     Macadamia Nut     Assorted  
**Smart Snack Fresh Baked Cookie Tray:**  Chocolate Chip     M&M     Assorted  
**Iced Sheet Cake:**  Full Sheet (50 serv)     Half Sheet (25 servings)    **Brownies:**  Full Sheet (50 serv)     Half Sheet (25 serv)

**Beverages:**  Bottled Water     Berry Water (16oz)     Punch     Iced Tea     Lemonade     Coffee     Keurig     Asst. Pepsi Products

**Equipment Rental** (enter quantity):  Table Linen(s) \_\_\_\_\_     Table Skirt(s) \_\_\_\_\_     50-Cup Coffee Pot \_\_\_\_\_  
 Chafing Dish & Sterno \_\_\_\_\_     Beverage Dispenser(s) \_\_\_\_\_     Round Table(s) \_\_\_\_\_

Additional Requests or Comments: \_\_\_\_\_

**\*\*Organization will be billed for confirmed number or number served, whichever is greater.**